

## COMMUNITY USE OF SCHOOL DISTRICT BUILDINGS, SITES AND EQUIPMENT

All use of school facilities shall be subject to rules and regulations stated by the superintendent or employees to whom the superintendent has delegated authority for the supervision of school facilities. Use will be permitted only when the use does not interfere with or disrupt the education program or a school-related activity, the use is consistent with state law, and will end no later than midnight. In the use of school facilities, the following priorities shall prevail:

1. Requirements of school programs will receive priority over all other considerations in the assignment of use of school facilities.
2. Programs offered for continuing education of the district's citizens or employees will take precedence over non-educational programs.
3. Programs and meetings of school-related organizations will be given priority over programs and meetings of non-school related organizations.
4. Programs and meetings of approved student groups will be given priority over programs and meetings of adult groups.
5. Programs and meetings of other public agencies, when such programs or meetings are open to the public on a community wide basis, will be given priority over programs and meetings of groups which are special membership groups.

All use of school facilities by non-school groups shall require prior approval by the superintendent or designee for use of requested facilities. Approval for use shall specify any restrictions on use, any fee to be charged, and shall include provision for replacement or repair of any facilities or equipment lost or damaged by the non-school group using school facilities. All facility use by non-school sponsored groups shall adhere to the NSAA Bylaws.

It is within the discretion of the board to selectively allow for-profit entities to use school district facilities, sites and equipment on a fee basis. The fees established shall be consistent with the fee schedule in policy 705.02 (Usage Fees, Admissions and Royalties). It shall be within the discretion of the superintendent to allow use of school district facilities, sites and equipment on Sundays or holidays. No Sunday activity may begin before 1:00 PM and must conclude by 6:00 PM.

### Non-School Groups or Persons Eligible to Rent

The following may be permitted to rent or use school facilities when ever such does not interfere with the normal and usual work of the school:

1. Organizations with responsible officers residing in the district.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_

2. Political parties eligible to file candidates for election to state governmental offices.
3. Candidate(s) for a county, state, or national office whose name(s) will appear on the next ballot.
4. Representatives or committees of other governmental agencies who are conducting hearings or presenting some governmental action affecting local citizens.
5. Other local groups when engaged in carrying out its program for residents of the community.

No activity of a lewd or morally objectionable nature, or which advocates unlawful violence or rebellion will be permitted.

Any organization or group using school facilities shall designate one member of its organization or groups as "chairman", charged with the responsibility for the use of the facilities.

#### Family Reunions

The school cafeteria kitchen(s) will be available to residents of the district for family reunions, family picnics, etc., provided arrangements are made at least two (2) weeks in advance, indicating the chairman or person responsible for the group.

The rental rate shall be the rate as set by the board. The kitchen proper may be used for a limited basis without charge.

Whenever school owned kitchen appliances and utensils are used, an additional charge as set by the board shall be made. The kitchen may be used to serve light refreshments, provided the group uses its own utensils, and leaves conditions as they were.

#### Rental Charges For Use Of Facilities

Following charges applicable to a one-session, one use arrangements.

GYMNASIUMS, CLASSROOMS: Hospital meetings, 4-H Clubs, Community Services organizations and Church groups are exempt from payment schedule as long as no added custodial service or duty is required. When rental is outside regular custodial hours, the rate shall be that set by the board.

Non-profit organizations or groups, or persons eligible according to policy shall pay a rate as established by the board.

Profit-seeking businesses, organizations, or persons, eligible according to policy shall pay a rate as established by the board.

KITCHEN: The school kitchen will be available to eligible groups at the rate set by the board. One of the regular school lunch personnel must be present when school equipment and utensils are used. This additional cost will be added to the rental rate. It may be used without charge for serving refreshments (coffee, etc.) using their own utensils, provided the room is left in the same condition as it was.

Community Use Of Theater

Hospital meetings, 4-H Clubs, Community Service organizations and Church groups are exempt from payment schedule as long as no added custodial service or duty is required. When rental is outside regular custodial hours, the rate shall be that established by the board.

Non-profit organizations or groups, or persons eligible according to policy shall pay at the rate established by the board.

Profit-seeking businesses, organizations, or persons, eligible according to policy shall pay at the rate established by the board.

Use of Special Theater lighting or Special Sound equipment shall be used only by approved personnel.

Legal Reference: Good News Club v. Milford

Cross Reference: 705.02 Usage Fees, Admissions and Royalties  
904.02 Lease, Sale or Disposal of School District Buildings and Sites  
1001 Principles and Objectives for Community Relations