

## GIFTS, GRANTS AND BEQUESTS

The board believes gifts, grants, and bequests to the school district may be accepted when they will further the interests of the school district. Gifts to the school district first require the approval of the superintendent, and the board encourages donors to consult with the superintendent prior to making the donation. Donations of a significant value should normally be made through the Community Foundation to avoid unintended losses of state aid. The board, at the recommendation of the superintendent, shall have sole final authority to determine whether the gift furthers the interests of the school district and will be accepted directly by the district. Donations made to the Community Foundation will need final approval from the Foundation Board after receiving the approval of the superintendent.

Prior to submitting application for any grants and due to the investment of time and resources needed for the application process, the superintendent must provide approval to make the application. The superintendent will consider whether the requirements and goals of the grant are in keeping with the educational plans and goals of the district, and whether acceptance of the grants will cause undue burdens on the district.

Gifts, grants, and bequests once accepted on behalf of the school district shall become the property of the school district. Gifts, grants, and bequests shall be administered in accordance with terms, if any, agreed to by the board.

### Criteria for Gifts to the District

To be acceptable, a gift must satisfy the following criteria:

1. Have a purpose consistent with those of the school;
2. Be offered by a donor acceptable to the Board;
3. Will not add to staff load;
4. Will not begin a program which the Board would be unwilling to take over when gift or grant funds are exhausted;
5. Place no restrictions on the school program;
6. Will not be inappropriate or harmful to the best education of pupils;
7. Will not be in conflict with any provision of the school code or public law;
8. All gifts, grants, and bequests shall become school district property.

A letter of appreciation signed by the President of the Board and by the Superintendent shall be sent to a donor.

Cross Reference:     403.04 Gifts to Employees  
                          509.01 Class or Student Group Gifts

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_