

ADMINISTRATOR PROFESSIONAL DEVELOPMENT

The board encourages the administrators to continue their professional growth by becoming involved in professional organizations, attending conferences, continuing their education, and participating in other professional activities.

It shall be the responsibility of the administrators to arrange their schedules in order to attend various conferences and events in which they are involved. Prior to attendance at an event, the administrator must receive approval from the superintendent. In the case where unusual expense is involved, the superintendent shall bring it to the attention of the board prior to the administrator attending the event.

Administrators may be directed to attend conferences, workshops, and other activities which will directly benefit the Heartland Community Schools. Expenses for such activities will be paid by the district.

The Principals may attend national meetings of the National Association of Secondary School Principals, National Association of Elementary School Principals, or other professional organization, as approved by the Superintendent. Expense money shall be budgeted for this purpose.

A plan of rotation on a two (2) year basis shall be used as a guide between the Secondary Principal and the Elementary Principal.

The Board has the right to deviate from the rotation schedule whenever it chooses to do so. The administrator shall report to the superintendent after an event.

Cross Reference: 302.06 Superintendent Professional Development
 402.08 Employee Travel Compensation

Approved _____ Reviewed _____ Revised _____