

## DISPOSITION OF SCHOOL PROPERTY

No supplies or equipment shall be disposed of until permission has been received from the Superintendent.

The Superintendent shall determine whether the material involved has saleable value and if such shall be the case he/she shall arrange for selling it to the highest bidder, or at a previously fixed price, and shall report all such transactions to the Board. If the material does not have saleable value, the proper disposal of the books, equipment, and/or supplies shall be determined by the Superintendent.

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_